**CORONAVIRUS (COVID-19)**

**GENERAL GUIDANCE TO ASSOCIATIONS, CLUBS & INDIVIDUAL MEMBERS.**

The following Guidelines have now been prepared to enable Clubs and their members to safely return to a limited level of non-contact training.

The Board is working to a 4 Stage Strategy, set out below, and recognising that we are now in the holiday period and Clubs will take time to re-open are **proposing** moving to Stage 2 from the 15th of August 2020. **The final advice to move to stage 2 will be a separate document.**

**Stage 1** – **(No Training)**

* Continue to monitor, on a daily basis, Government, Public Health England, Sport England and Sport & Recreation Alliance Guidelines and those being developed by other contact sports.
* Prepare documentation, including Guidelines to support the resumption of training.

**Stage 2 – (Socially Distanced Training)**

* Resumption of Training in compliance with Government safe distancing requirements which will allow non-contact activities such as; Exercises, Ukemi, Jo and Boken Kata and shadow/solo training.
* Resumption of BAB Membership Registrations (including Insurance) plus Venue Insurance.(see full details below)
* **Guidelines for Associations, Clubs and Individual Members** on the requirements for the resumption of training within BAB Clubs. (See Attached)
* **Risk Assessments** (See Attached)In addition to compliance with the BAB’s own Risk Assessment Policy and practices an additional Risk Assessment needs to be undertaken to respond to the specific threat posed by the coronavirus. Any remedial action required is to be implemented before any return to training.
* **Club Declaration Form**- Clubs must also confirm their compliance, at all times, with Government and BAB Guidelines on health and hygiene and safe distancing, by completing and returning the Declaration Form to the BAB Secretary
* **Members Opt-In Club Declaration Form**, **(Attached)**. **-** Whilst Associations and Clubs are required to take all reasonable steps to minimise the risk of infection from the COVID-19 virus, during training sessions, individual members must recognise that an inherent risk remains for the potential to contract or pass on the virus.

In accordance with the practice being adopted throughout the sporting sector all individual members of the BAB are required to complete the Opt-In declaration Form which should be retained by the Association Registrar.

**Stage 3 (Contact Training)**Building on the procedures implemented in Stage 2-

* Resumption of full contact training
* Continue to work through the Sport England Contact Sports Group, to achieve this.

**Stage 0 (Pause Training)**

* Being prepared to suspend activities in the event of advice from the Government due to resurgence of the virus. This may be on a National or Regional level.

**BAB MEMBERSHIP**

* BAB membership’s, which include insurance, were not processed for March 2020, onwards, so those memberships which were due for renewal at that time now need to be renewed without delay. This should be done by the Registrars making the standard return, with payment, to the BAB Secretary. Similarly all Venue registrations must be up to date
* In order to treat all members the same it has been agreed that any member with a BAB membership renewal date from 1st April onwards should be credited with the appropriate number of months BAB membership they have paid for but missed before needing to renew.   
    
  This therefore applies to members whose membership was due for renewal between 1st Apr and 1st Feb. So for example if we started operation again on, say, 1st October (7 months after 1st March) then those with a normal renewal date of 1st Oct to 1st Feb would get the full 7 months credit before needing to renew their BAB membership. For those with a renewal date falling on 1st Apr to 1st Sep they would get a pro-rata month(s) credit. 1st Apr = 1 month; to 1st Sep = 6 months credit.

For these members there is no need to renew their blue membership sticker to cater for this. It will be sufficient for the Association Registrars to amend their databases and notify their member(s) of their extended renewal date. Similar arrangements will apply to the renewal of Venue registration. If you have difficulty in identifying some member’s details then the Bab Secretary is happy to assist.

Please note that these are Guidelines and it is the responsibility of Clubs and individual members to ensure that these are read in conjunction with advice from the following agencies-

* Central Government – England and overarching guidance [www.gov.uk/coronavirus](http://www.gov.uk/coronavirus)
* Welsh Government – www.gov.wales
* Scottish Government~~-~~www.gov.scot
* Norther Ireland Government-www.nidirect.gov.uk
* NHS Coronavirus Advice – [www.nhs.uk/conditions/coronavirus-covid-19/](http://www.nhs.uk/conditions/coronavirus-covid-19/)

It is also important to note that Associations and Clubs may need to issue further guidance to meet their individual environments, training regimes, venue requirements etc., but always in compliance with Government and BAB guidelines.

**1. Associations & Clubs (See Attachment 1 for more details)  
 Overview.**

* Ensure that all BAB membership and Venue requirements are up to date
* Carry out Standard Risk Assessment (Attachment 3)
* Carry out COVID-19 Risk Assessment (Attachment 4)
* Appoint a “COVID-19” Officer (Attachment 5) to monitor the Dojo to ensure Guidelines set out are adhered to including.
  + Maintaining current track and trace contact details of those attending each training session ( current mobile number) example form (Attachment 6)
  + Check that no one trains who is showing symptoms of coronavirus or has been in contact with someone suffering from the illness ( Clubs should purchase an infra-red thermometer) Log that it has been done the track and trace form (Attachment 6)
  + Ensure maintenance of current safe distancing requirements. At the present time this will require as minimum -
    - The allocation of 2mtres squared per person
    - A separate location being identified for the Instructor to teach from a static position.
    - Maximum of 15 people in one training pod
  + Ensure no sharing of weapons
  + Spectators/Parents access only to be permitted when safe distancing from tatami can be maintained and masks are worn.
* Instructors are to be aware that they will need to bear a responsibility for ensuring best practice.
* Ascertain whether particular venue(s) whilst possibly re-opening, are accepting outside lettings or those involving contact sports.
* Develop Advice to members on how they might safely access the Venue where training takes place.
* Ensure that all Guidelines are applied to Spectators/Parents.
* Complete and return the Club Declaration Form to the BAB Secretary by post or email. (Attachment 7)
* Ensure First Aiders have read the latest guidance (Attachment 8)
* Remember that the Government Guidance may vary between the 4 Nations.

**2. Guidance for Individual Members (See Attachment 2 for more details)  
 Overview**

* Do not attend a Dojo if you are having any symptoms or have been in contact with someone who has tested positive for Covid-19
* Recognise that individuals must also accept a level of responsibility towards others and themselves.
* Complete the Opt-In form, recognising the element of risk (Attachment 9)
* Only handle your own weapons, sanitising them before and after use.
* Use Hand Hygiene (Hand Sanitiser) or thoroughly wash hands on entering /leaving the Dojo
* Use of Changing Rooms to be avoided.
* Agree in advance to follow guidance provided
* Follow Government guidelines on the wearing of masks

Those Associations/Clubs responsible for their own venue, should also follow the Governments Guidelines on cleaning and safe distancing.

**Members are reminded that all those training are required to hold current BAB Member Registration, which includes insurance and Clubs must also hold current Venue Registration**